**1. STUDENT DETAILS Date: \_\_\_\_\_\_\_\_\_\_**

1. Name (as per NRIC) ……………………………………………………………………….
2. (a) Age :…… Date of Birth: ………………..

NRIC No: - OLD: ……..……………………. NEW: ……….……………………….

1. (a) Permanent Address: …………………………………………………………………….

 ……………………………………………………………………………………………

Postal Code: ………………………. Email: …………………………………

Tel: HP ……………………. Hse ………………….. Off ………………..........

1. Occupation (**of Student**) if Employed: ………………………..Start Date: …………..…...

Employer Name/Address: ………………………………………………………….…….…

………………………………………………………………………………………..……..

Postal Code: ……………………. Tel Nos: ……………………………………….….……

Last Drawn Salary: ……………………….

**2**. **LOAN DETAILS**

a. Amount of Loan required: **RM**………… b. Date of Commencement: ………………

1. Date of Commencement: ………………..
2. Period for which Loan is required: …………….….
3. Have you applied for loan/scholarship elsewhere?: Yes/No
4. If Yes, please give details of amount and from whom: ……………………………….....

**3. COURSE DETAILS**

a. Name of Course: ………………………………………………………………………...……

b. Name/Address of Institution: ………………………………………………………………....

………………………………………………………………………………………………………

Postal Code …………………… Department Tel: ……………………..

**c. IS THIS COURSE RECOGNISED BY THE MALAYSIAN GOVERNMENT? YES/NO**

d. Length of Course – from ………………. to ………………….. Total Time : ……………….

e. Date of Commencement ……………………..

**4. COST DETAILS**

a. What are your average **monthly** expenses likely to be while on this Course :

1. Board & Lodging ………………………… (ii) Books etc…………………………….

(iii) Travel ……………………… (iv) Others (give detail) ………………….

……………………………………………………………………………………………….

b. How much of these monthly expenses will be borne by:

(i) Your Parents …………………… (ii) Relatives ……….....……..

(iii) Guarantors ……………………... (iv) Others …………………….

Add details ……………………………………………………………….

**5. OTHER PERSONEL DETAILS**

a. If Married, please state:

Date of Marriage ………………… Name of Spouse ………………………..

Occupation of Spouse: …………………………………… Monthly Income : RM …………….

b. Employer Name / Address ……………………………………………………………………

……………………………………………………………………………………………………..

Postal Code …………………….. Tel No (HP) ………………………….

c. No of Children …………… Name ………………………………………..….. Age …………

 Name …………………………………………… Age ………….

If more ……………………………………………………………………………………………

d. Is your life insured? YES / NO Amount RM…………………………

State Beneficiaries (1)……………………………………………(2)…………………………….

.

(3) …………………………………………….. (4) …………………………………………

e. Do you have any Property (give details)……………………………………………………

……………………………………………………………………………………………….

f. Savings RM……………………………… (please state type of accounts) -Fixed Deposit, Current, Saving etc)

**6. PARTICULARS OF PARENT / GUARDIAN / IMMEDIATE FAMILY (preferred working person)**

1. Father’s (or Guardian’s) Name (as in NRIC) ………………………………………

If Guardian, please state relationship…………………………………..

1. NRIC No- OLD …………………….. OLD ……………………Age: …………..
2. Date of Birth: ……………….. Place of Birth: ………………………
3. Address: …………………………………………………………………………...

………………………………………………………………………………………………………………………

 Postal Code: ………… Tel: (Hse)….………… (Off)………….. (HP) ……………

1. Occupation: ……………………………………… Monthly Income : RM ……….
2. Address of Employer: ……………………………………………………………….

…………………………………………………………………………………………………………………………

Postal Code ………………………… Tel Nos. ……………………..

1. Retired as …………………………… Monthly Pension: RM………………..
2. Details of Properties, Savings and other Investments (please state all; 1. 2. 3. *etc*);

………………………………………………………………………………………..

 ………………………………………………………………………………………..

1. Life Insurance details: (i) Life Insurance Company: …………………………….
2. Amount Insured: ……………………

State Beneficiaries

(1)…………………………………………… (2)………………………………………….

.

(3) …………………………………………... (4) …………………………………………

1. Particulars of Brothers / Sisters studying or working:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Name** | **Sex** | **Age** | **School / College** | **Std / Form / Course of Study** | **Monthly Expenses**  | **Employer** | **Monthly Income** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |

7. **DETAILS OF TWO GUARANTORS (Parents, Pensioners and Uniformed Personnel are not allowed as guarantors)**

1. **FIRST GUARANTOR**

Name as on NRIC …………………………………………………………………..

NRIC No. OLD ………………………………… NEW ………………………….

Age : …………… Date of Birth ……………………. Relationship ……………..…..

Home Address : ………………………………………………………………………………

 …………………………………………………………………………………….

Postal Code : …………… Tel No. (HP) ………… (Hse) ……………….. (Off) ………….

Occupation : …………………………………………. Monthly Income; RM..…………….

Employer’s Name : ……………………………………………………………………..…

Employer’s Address ………………………………………………………………………

……………………………………………………………………………………………….

Postal Code ………………….. Tel Nos. ……………………………. Email: ……….……

1. Details of Properties, Savings and Investments (please state all; 1. 2. 3. *etc*);

………………………………………………………………………………………..

**B. SECOND GUARANTOR**

Name as on NRIC …………………………………………………………………..

NRIC No. OLD ………………………………… NEW ………………………….

Age : …………… Date of Birth ……………………. Relationship ……………..…..

Home Address : ………………………………………………………………………………

 …………………………………………………………………………………….

Postal Code : …………… Tel No. (HP) ………… (Hse) ……………….. (Off) ………….

Occupation : …………………………………………. Monthly Income; RM..…………….

Employer’s Name : ……………………………………………………………………..…

Employer’s Address ………………………………………………………………………

……………………………………………………………………………………………….

Postal Code ………………….. Tel Nos. ……………………………….Email: ……….…..

1. Details of Properties, Savings and Investments (please state all; 1. 2. 3. *etc*);

………………………………………………………………………………………..

**DECLARATION**

I hereby declare that the information given above is true and correct (on my part) and to the best of my knowledge. Please note that signatories to this declration are only certififying the information given under the section of their individual names.

**(1) FULL NAME:**

------------------------------------------------------- /…………

 **SIGNATURE OF APPLICANT (STUDENT) / DATE**

**(2) FULL NAME:**

------------------------------------------------------- /…………

 **SIGNATURE OF PARENT / GUARDIAN / DATE – Please delete where appropriate**

**(3) FULL NAME:**

------------------------------------------------------- /…………

 **SIGNATURE OF FIRST GUARANTOR / DATE**

**(4) FULL NAME**:

------------------------------------------------------- /…………

 **SIGNATURE OF SECOND GUARANTOR / DATE**

**---------------------------------------------------------------------------------------------------------------------**

**FOR OFFICIAL USE ONLY - NOTES**

**FOR OFFICIAL USE ONLY**

1. Date application received: ………………………………….. Ref No: …………….
2. Date Considered by Committee: …………………………………..
3. Decision of the Committee ………………………………………….
4. Remarks:

**CHECK LIST**

* **PASPORT SIZED PHOTOGRAPHS x 3**
* **NRIC x 3 copies**
* **EXAMINATIONS PASSED – photocopies Certified True**
* **TESTIMONIALS – Certified True**
* **LETTER OF ADMISSION – Photocopy**
* **FATHER / GUARDIAN – NRIC – Photocopy**
* **GUARANTORS – NRIC - Photocopy**